

POLYCHEM LIMITED



Regd. Office: 7, Jamshedji Tata Road, Churchgate Reclamation, Mumbai 400 020.

Tel. No. 022 22820048 Fax No. 022 22850606

Email: polychemltd@kilachand.com Website: <http://www.polychemltd.com>

Corporate Identification No.: L24100MH1955PLC009663

Notice of 61st AGM and E-Voting

Notice is hereby given that the Sixty - First Annual General Meeting of the Members of **POLYCHEM LIMITED** (CIN: L24100MH1955PLC009663) will be held at Maharashtra Chamber of Commerce, Industry & Agriculture, Oricon House, 6th Floor, 12 K. Dubash Marg, Fort, Mumbai - 400 001, on Tuesday, 28th August, 2018 at 11:00 a.m. to transact the Ordinary Business mentioned in the Notice dated 30th May, 2018.

The Notice convening the AGM, setting out the business to be transacted thereat is being sent electronically / couriered to the Members of the Company at their email ids / addresses, registered with the Depository Participants/ Company.

The AGM Notice inter alia indicating the process and manner of e-Voting process along with printed Attendance Slip and Proxy Form is available on <https://www.evoting.nsdl.com> or <http://www.polychemltd.com> or the same can be obtained by sending a request at evoting@nsdl.co.in or evoting.investors@linkintime.co.in or at the Registered office of the Company.

In compliance with the provisions of Section 108 of Act and Rule 20 of the Companies (Management and Administration) Rules, 2014 and the provisions of Regulation 44 of SEBI (Listing Obligation and Disclosure Requirement) Regulations, 2015, the Members are provided with the facility to cast their vote electronically, through the e-voting services provided by National Securities Depository Limited (NSDL).

The voting period commences from Friday 24th August, 2018 at 9.00 a.m. and ends on Monday 27th August, 2018 at 5.00 p.m. The remote e-voting shall be disabled thereafter

Ms. Ragini Chokshi of Ragini Chokshi & Co., Mumbai, Practicing Company Secretary has been appointed as the Scrutinizer for conducting the e-voting process in fair and transparent manner.

The voting rights of members shall be in proportion to their shares of the paid up equity share capital of the Company as on the cut-off date of Tuesday, 21st August, 2018. Any person, who acquires shares of the Company and becomes member of the Company after 23rd July, 2018 i.e. the date considered for dispatch of AGM Notice and holding shares as of the cut-off date i.e. 21st August, 2018, may obtain the login ID and password by sending a request at evoting@nsdl.co.in or evoting.investors@linkintime.co.in.

A member may participate in the AGM even after exercising his right to vote through remote e-voting but shall not be allowed to vote again at the AGM.

A member entitled to attend and vote at the meeting is entitled to appoint proxy instead of himself and a proxy need not be a member of the Company. A person can act as a proxy on behalf of not more than 50 members and holding in aggregate not more than 10% of total share capital of the Company. Members holding more than 10% of the total share capital of the Company may appoint a single person as proxy, who shall not act as a proxy for any other member.

Proxies, in order to be effective, must be received by the Company, duly filled, stamped and signed, at the registered office of the Company not less than 48 hours before the commencement of the meeting.

Place: Mumbai
Dated: 30th July, 2018.

By Order of the Board of Directors,
For **POLYCHEM LIMITED**,
Sd/-
Deepali V. Chauhan
Company Secretary & Compliance Officer